



FROM THE
SECRETARIES'S
DESK

24 AUGUST
2016

MEMBER NEWSLETTER

CONFERENCE UPDATE

Hi Everyone

I really can't believe that it's nearly the end of August!

Please do take a minute to read all about this year's conference, and to register now. We have received plenty of registrations to date but it would be great to see more of you there. The cut-off date for Early Bird Registrations has been extended until **2 September** to allow you some extra time to get those registrations in.

We have an interesting event planned for members commencing with:

- Registrations and welcome networking drinks on the evening of Thursday 29 September
- Our AGM
- A full technical programme including speakers and a forward planning interactive forum
- A Networking Activity followed by an Awards Dinner and entertainment

This is a great opportunity to network and touch base with your fellow NZHHA members.

Click any of the images or icons for links to the Conference.

CONFERENCE – CHANGE OF VENUE

Our Conference this year is being held on **Friday 30th September 2016**. We have changed the venue and this will now be held at the **Commodore Hotel in Christchurch**.



REGISTER NOW

Please see our website information about conference.

<http://www.nzhha.co.nz/conference-2016/>

Registrations are now open. Please click the button, complete the registration form and send to Info@homeheat.co.nz

We have decided to extend the date for Registrations until **2 September** so get those registrations in before **9 September** at which time we can accept no more registrations.

ACCOMMODATION

Accommodation is available at the conference venue Commodore Hotel.

www.commodorehotel.co.nz

The Commodore offers stylish accommodation only ten minutes from central Christchurch.

Room rates (subject to availability at time of booking) are:

- Premium rooms (Single or Twin-share) @ \$220.00 or
- Business Level @ \$270.00 inclusive of GST per room per night
- Free shuttle transfer to and from the Christchurch Airport and free hotel parking.

Please contact 03 358 8129 or info@commodorehotel.co.nz to make your reservation.

When making your booking please state that you are an attendee of the NZHHA Conference. If you require further information, contact Nicola Hakes info@homeheat.co.nz

SPONSORS

We are still looking for more sponsors of this year's Conference so please consider whether this is something your business will support.

The NZHHA conference is your single opportunity throughout the year to interact with other industry professionals, all in one place.

We have a range of sponsorship opportunities which offer your company access to high level discussions amongst our delegates, keynote speakers and industry representatives.

Each sponsorship package is designed to offer a range of communication and marketing opportunities based on the level of exposure you choose.

This once in a year opportunity is perfect for those who are looking for a unique method of communicating within the industry. This offer is not limited to NZHHA members. We invite others who work or have a business interest in this industry to participate in our conference.

Sponsorship options are limited, so don't miss out! Click the 'Become a sponsor now' tab below for details and options.

Contact info@homeheat.co.nz if you have any questions or if you wish to discuss our sponsorship options in more detail, please call me on 04 473 6011.



AWARD NOMINATIONS

It's great to see the award nominations starting to come in. You can make a nomination now for the following awards:

- Installer of the Year
- Rookie of the Year
- Showroom of the Year
- Website of the Year
- Outstanding Service to the Industry



**SUBMIT A
NOMINATION**

NOTICE OF THE AGM

The AGM is to be held on **30 September 2016** and will also be at the Commodore Hotel, commencing at **8.30am**.

The purpose of our Annual General Meeting is for members to:

- Receive the President and Board reports;
- Receive the Treasurers annual statement of income and expenditure and the balance sheet;
- Receive a report from the auditor for the ensuing Financial Year;
- To elect the Executive and Auditor;
- To consider and conduct other such business that may be properly brought forward to the meeting.

AGM - GENERAL BUSINESS ITEMS

If you have a business matter you would like discussed at the AGM, please provide this to the Secretary at least 14 days prior to the meeting.

Any matters raised on the day may not be able to be discussed or agreed immediately, and will be recorded and referred to the incoming Executive for resolution at a later date.

Nomination forms for the Executive must be submitted 21 days prior to the AGM. The forms are available now, should you be unable to attend the AMG but wish to vote a member to the Board by appointing a proxy please complete the official form and send to info@homeheat.co.nz



NOMINATE



CODE OF ETHICS - AGM

Please remember your obligations under the Association's Code of Ethics when considering and discussing nominations for the Board. We appreciate some nominees wish to gauge interest or support for their nomination, or you may be interested in who else may be nominated. It is important that you display exemplary ethical practice in doing so. Please act with integrity and transparency and remember your obligations under the Code, specifically:

- To maintain the highest standards of business practice and courtesy;
- To further the interests of the Association at all times; and
- To be loyal to its aims and objectives, and to apply to the rule "do unto others as you would have them do unto you" in all relationships.

Thank you for your time, I know it's a lot to take in. Most importantly though, please get your Registration in now!



REGISTER NOW

See you at CONFERENCE!