



FROM THE
SECRETARIES'S
DESK

12 AUGUST
2016

MEMBER NEWSLETTER

IN THIS ISSUE

- Conference
 - Sponsors
 - Award nominations
- AGM
 - General Business Items
 - Code of Ethics
- Training
- Public Liability Insurance

Hi Everyone

It's great to be able to bring you a mid-August newsletter, my first as the new secretary for NZHHA.

Please do take a minute to read all about this year's conference, and to register. Click any of the images or icon's for links to the Conference and AGM documentation.

Have a great weekend.

Nicola Hakes

CONFERENCE

Our Conference this year is being held on Friday 30th September 2016. We have changed the venue and this will now be held at the Commodore Hotel in Christchurch.

REGISTER NOW

Please see our website for all information about conference.

<http://www.nzhha.co.nz/conference-2016/>

Registrations are now open. Please click the button, complete the registration form and send to Info@homeheat.co.nz

Registrations close on 26 August 2016.

IMPORTANT MESSAGE

If we do not have sufficient registrations by that date, the Conference will be cancelled.



No one wants that! Our programme has been finalised, and the venue and speakers have been booked. To cancel, will cost the Association. So... please get your registration form completed and sent in NOW!!!

SPONSORS

We are looking for more sponsors of this year's Conference so please consider whether this is something your business will support.

The NZHHA conference is your single opportunity throughout the year to interact with other industry professionals, all in one place.

We have a range of sponsorship opportunities which offer your company access to high level discussions amongst our delegates, keynote speakers and industry representatives.

Each sponsorship package is designed to offer a range of communication and marketing opportunities based on the level of exposure you choose.

This once in a year opportunity is effect for those who are looking for a unique method of communicating within the industry. This offer is not limited to NZHHA members. We invite others who work or have a business interest in this industry to participate in our conference.

Sponsorship options are limited, so don't miss out. Click the 'become a sponsor now' tab below for details and options.

Contact Info@homeheat.co.nz if you have any questions or if you wish to discuss our sponsorship options in more detail, please call me on 04 473 6011.



AWARD NOMINATIONS

It's great to see the award nominations starting to come in. You can make a nomination now for the following awards:

- Installer of the Year
- Rookie of the Year
- Showroom of the Year
- Website of the Year
- Outstanding Service to the Industry



NOTICE OF THE AGM

The AGM is to be held on 30 September 2016 and will also be at the Commodore Hotel, commencing at 8.30am.

The purpose of our Annual General Meeting is for Members to:

- Receive the President and Board reports;
- Receive the Treasurers annual statement of income and expenditure and the balance sheet;
- Receive a report from the auditor for the ensuing Financial Year;
- To elect the Executive and Auditor; and
- To consider and conduct other such business that may be properly brought forward to the meeting.

AGM - GENERAL BUSINESS ITEMS

If you have a business matter you would like discussed at the AGM, please provide this to the Secretary at least 14 days prior to the meeting.

Any matters raised on the day may not be able to be discussed or agreed immediately, and will be recorded and referred to the incoming Executive for resolution at a later date.

Nomination forms for the Executive must be submitted 21 days prior to the AGM. The forms are available now, should you be unable to attend the AMG but wish to vote a member to the Board by appointing a proxy please complete the official form and send to info@homeheat.co.nz



CODE OF ETHICS - AGM

Please remember your obligations under the Association's Code of Ethics when considering and discussing nominations for the Board. We appreciate some nominees wish to gauge interest or support for their nomination, or you may be interested in who else may be nominated. It is important that you display exemplary ethical practice in doing so. Please act with integrity and transparency and remember your obligations under the Code, specifically:

- To maintain the highest standards of business practice and courtesy;
- To further the interests of the Association at all times; and
- To be loyal to its aims and objectives, and to apply to the rule "do unto others as you would have them do unto you" in all relationships.

Thank you for your time, I know it's a lot to take in. Most important though, please get your Registration in now!

A red, rounded rectangular button with the words "REGISTER NOW" in white, uppercase letters.

REGISTER NOW

Training

Don't forget we have training immediately prior to conference in Christchurch. This will be held at the Commodore Hotel.

Wednesday 28 September – Intro

Thursday 29 September – SFAIT / SFAIT refresher.

We also have training in Auckland in August. For more information and to register see:



Public Liability Insurance

Just a reminder also that when you receive your yearly Public Liability Insurance Renewal Certificate that you send a copy to info@homeheat.co.nz